CHATTOOGA COUNTY BOARD OF TAX ASSESSORS

Chattooga County Board of Tax Assessors Meeting of August 15, 2018

Attending:

William M. Barker – Absent
Hugh T. Bohanon Sr. – Present
Richard L. Richter – Present
Doug L. Wilson – Present
Betty Brady - Present
Nancy Edgeman – Present
Kenny Ledford - Present

Meeting called to order at 9:03 am by Mr. Bohanon as Vice Chairman due to the absence of Chairman, Mr. Barker.

APPOINTMENTS: None

OLD BUSINESS:

I. BOA Minutes:

Meeting Minutes for August 8, 2018 **BOA reviewed, approved, & signed**

II. BOA/Employee:

a. Checks

BOA reviewed, approved, & signed

- b. Emails:
- 1. Weekly Work Summary
- 2. New Field Rep position to Newspaper

BOA acknowledged receiving

III. BOE Report: Nancy Edgeman to forward via email an updated report for Board's review.

Total TAVT 2018 Certified to the Board of Equalization – 2
Total 2018 Real & Personal Certified to Board of Equalization - 21
Cases Settled –8
Hearings Scheduled –13
Pending cases –13

One pending 2015 Appeal to Superior Court for Map & Parcel 57-21

IV. Time Line: Nancy Edgeman to discuss updates with the Board.

NEW BUSINESS:

V. APPEAL:

2018 TAVT Appeals taken: 2 Total appeals reviewed Board: 2

Pending appeals: 0

Closed: 2

2018 Real & Personal Appeals taken: 74

Total appeals reviewed Board: 74

Pending appeals: 0

Closed: 74

Weekly updates and daily status kept for the 2018 appeal log by Nancy Edgeman. **BOA acknowledged**

VI: MISC ITEMS

a. Discussion and approval of Board Policies

1. Electronic Filing

The Board of Assessors will accept appeals via email within the deadline for filing.

Reviewer: Nancy Edgeman

Requesting BOA review, approve, & sign Motion to approve and include in policy book:

Motion: Mr. Wilson Second: Mr. Richter

Vote: All that were present voted in favor.

2. The time for filing Homestead applications & Covenant applications is January 1st, to April 1st of each year. Covenant applications can be filed in lieu of an appeal within forty five days of receiving assessment notices. All applications must be complete with all the required information by the deadline.

Reviewer: Nancy Edgeman

Requesting BOA review, approve, & sign Motion to approve and include in policy book:

Motion: Mr. Wilson Second: Mr. Richter

Vote: All that were present voted in favor.

VII: INVOICES

a. GAP Group, Inc Annual Membership dues \$1,500.00 BOA reviewed, approved, & signed

Motion was made by Mr. Wilson effective immediately all Field Reps (Roger Jones, Randy Espy, & Bryn Hutchins) will work in the field from 9:00am to 4:30pm daily with the exception of inclement weather, Seconded by Mrs. Brady, All that were present voted in favor.

A motion was made by Mr. Richter to review the Board of Assessors policy for potential updates, Seconded by Mr. Wilson, All that were present voted in favor.

Motion made by Mr. Wilson to charge \$25 for CD file request per O.C.G.A. 50-18-71, Seconded by Mrs. Brady, All that were present voted in favor.

No BOA meeting will be held on August 22, 2018 due to continuing education.

Meeting Adjourned at 10:16am

William M. Barker, Chairman Hugh T. Bohanon Sr. Richard L. Richter Doug L. Wilson Betty Brady

PANN BB

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